

Daily Walk Round Check

Insert Tachograph Chart Before Carrying Out Check

A	ARE DASHBOARD LIGHTS WORKING?
B	ARE MIRROR GLASSES UNDAMAGED AND CORRECTLY POSITIONED?
C	DOES HORN WORK?(DO NOT SOUND BETWEEN 11.30 & 7.00)
D	ARE INDICATORS WORKING?
E	DO SIDE AND TAIL LAMPS WORK?
F	DO HEADLIGHTS WORK?
G	DO WINDSCREEN WIPERS AND WASHERS WORK?
H	DO REAR FOG AND FRONT (IF FITTED) FOG LIGHTS WORK?
J	DO MARKER LIGHTS WORK?
K	DO BRAKE LIGHTS WORK?
L	DO AIR PRESSURE WARNING DEVICES AND GAUGES WORK?ARE THERE ANY AIR LEAKS IN THE BRAKING SYSTEM?
M	DO PASSENGER DOORS OPEN & CLOSE?
N	IS THE VEHICLE TILTING DUE TO SUSPENSION OR TYRE INFLATION PROBLEMS?
O	ARE FIRST AID KIT, FIRE EXTINGUISHER and EMERGENCY PACK IN PLACE?
P	ARE BELL PUSHES WORKING ?
R	ARE INTERIOR LIGHTS AND AIR VENTS WORKING?
S	ARE REAR REFLECTORS IN PLACE?
T	ARE SEAT BELTS IN GOOD ORDER?
U	ARE THERE ANY LOOSE BODY PANELS FLAPS, MIRRORS OR SURFACES WHICH MAY CAUSE DANGER?
V	ARE ALL TYRES INFLATED AND NOT DAMAGED AND HAVE SUFFICIENT TREAD DEPTH?(LEGAL 1MM) (COMPANY 3MM)
W	ARE ALL WHEEL NUTS TIGHT? VISUAL CHECK WHERE POSSIBLE. CHECK YELLOW MARKER ARROWS WHERE FITTED
X	IS THE FUEL CAP FITTED, SECURE AND LEAK PROOF?
Y	IS THERE ANY EVIDENCE OF FUEL OR OIL LEAKS?
Z	ARE EMERGENCY HAMMERS IN PLACE?
AA	DOES THE EMERGENCY DOOR(s) OPEN AND CLOSE? CHECK CLEARLY MARKED AND BUZZER WORKING?
BB	DOES EMERGENCY STOP OR FUEL CUT-OFF ON OUTSIDE OF VEHICLE WORK?
CC	LOCKER DOORS OPEN AND CLOSE?
DD	BLACK BAG CONTAINING OPERATIONAL DOCUMENTS
EE	CHECK ENGINE OIL AND WATER

TICK THE RELEVANT BOX ONCE CHECK IS COMPLETE
THIS DOCUMENT IS TO BE CARRIED ON THE VEHICLE